Follow these steps to set up an account for 2-Step verification. You only need to do this once.

1. Go to onyen.unc.edu and click Register and Manage 2-Step Verification.
2. Sign in with your Onyen or guest ID and password.
3. From the Register & Manage 2-Step Verification screen, click Start Setup.
4. Do one of the following:
   - If you have a social security number (SSN): enter your PID, numbers only, (or click Forgot your PID? to look it up), the last four digits of your SSN, and your date of birth (mm/dd/yyyy).
   - If you don’t have a social security number (SSN): enter your PID, numbers only, (or click Forgot your PID? to look it up), date of birth (mm/dd/yyyy), and answer the 3 security questions you set when you created your password for your Onyen.
5. Click Submit.
   Result: The system displays the Protect Your University of North Carolina at Chapel Hill account frame.
6. From the Protect Your University of North Carolina at Chapel Hill Account frame, click Start setup.
Create your two-factor account (continued)

**Important:** Do not use your browser’s Back button if you need to return to an earlier screen.

7. From the What type of device are you adding? screen, click **Landline** and click **Continue**.

8. Choose the country associated with your landline phone and type your 10-digit phone number and extension, if necessary.

9. Make sure you typed the phone number correctly, mark the box and click **Continue**.

Result: The system displays the Choose an authentication method page and green bar at the bottom of the screen tells you that enrollment was successful.

10. Click **Continue to Login**.

Result: The system displays the My Settings & Devices page and your device is listed in the box.

More information available: [https://help.unc.edu/duo](https://help.unc.edu/duo)